



COURSE INFORMATION & ENROLMENT FORM 2010

International Language Holidays



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HOW DO I ENROL AT AN ILH CENTRE?

- Choose the Centre where you would like to study from the information in the brochure or on the website
- Complete the enrolment form in English
- Send the enrolment form directly to ILH or to your local representative who will be responsible for all booking arrangements
- Check that all the details concerning your transfer and flight are completed correctly

WHAT HAPPENS NEXT?

- We write to confirm your booking at your chosen Centre
- Details of your Centre, information about what to do before you come and about transfer arrangements will be sent to you before the start of your course. Students and parents receive a detailed information booklet before coming to England. This booklet contains useful information on clothing, pocket money, health and transfer details. Contact telephone numbers are provided in good time. Identification luggage labels are also supplied

WHAT MUST I PAY? WHEN MUST I PAY?

1. A deposit of £200 must be paid when you register. This deposit is part of your course fees
2. All course fees must be paid at least 2 weeks before the course starts
3. In case of cancellation, the deposit will not be refunded
4. The Centre cannot refund fees, except in an emergency, illness or bereavement

HOW CAN I PAY?

- In sterling cash on arrival
- A cheque drawn on a bank in Britain for sterling pounds [any amount]
- Traveller's cheques payable to Lexden Centre [Oxford] Ltd if you send them by post
- You can transfer money directly to our bank but please note **that you will have to pay for all bank charges**
- By all major credit cards but please note **that you will have to pay credit card charges of 2% of the total amount**
- **Bank:** COUTTS AND CO, 440 STRAND, LONDON, WC2R 0QS, ENGLAND
ACCOUNT NO: 365 14281 ACCOUNT: LEXDEN CENTRE (OXFORD) LTD
SORT CODE 18-00-02 SWIFT CODE: COUTGB 22
INTERNATIONAL BANKING NUMBER: IBAN GB74/COUT/1800/0203/6514/28
- When making payment, please quote student name, course name and arrival date.

GENERAL CONDITIONS

Insurance: All ILH students must organise their own travel and medical insurance. Students are **not** insured by International Language Holidays against illness, accident, theft, damage or loss of personal effects and ILH **accepts no liability**. ILH will not be able to make any payments on behalf of a client unless these are guaranteed with a credit card number. However we strongly advise all clients to purchase insurance in the country of origin to avoid complications with any possible claims.

Attendance, punctuality and personal discipline: International Language Holidays requires all registered students to attend all timetabled classes at the given time and to behave in a reasonable manner. International Language Holidays has the right to refuse admission to a Centre to any student who is found to be infringing International Language Holidays' and EnglishUK regulations.

Family accommodation in Clacton-on-Sea / Ipswich - single or twin bedrooms, full-board, all meals, laundry is included. Weekday packed lunches are provided by the host family. In twin accommodation, ILH cannot guarantee there will be another student sharing the room. The weekly fee is for six or seven nights. Additional charges will be made for extra nights in any one week. Students must leave the Centre's accommodation at the end of their course. Bus passes are included in course fees at Clacton and Ipswich Homestay centres.

ILH can arrange accommodation only for students who behave in a reasonable way.

INTERNATIONAL LANGUAGE HOLIDAYS ENROLMENT FORM 2010

Please complete in CAPITAL LETTERS

Family name: _____ First names: _____

Age: _____ Date of birth: _____ Nationality: _____ Sex M F
(ILH will not accept students outside the age range for each centre)

First Language: _____ Can you swim? _____

Home address: _____

Fax: _____ E-Mail: _____

Emergency telephone number: _____

WE DO NOT TAKE COMPLETE BEGINNERS AT OUR SUMMER CENTRES

■ **CHOOSE YOUR CENTRE** Write an x in the right box Choose one only

FRAMLINGHAM RESIDENTIAL COLLEGE Students aged 12 – 16 years Residential accommodation

Start date	4 July	18 July	25 July	No start on 11 July
Please tick box				
Leaving date	11 July	18 July	25 July	1 August
Please tick box				

CLACTON SUMMER CENTRE Students aged 14 – 18 years Homestay accommodation

Start date	4 July	18 July	25 July	1 August	8 August	No start on 11 July
Please tick box						
Leaving date	11 July	18 July	25 July	1 August	8 August	15 August
Please tick box						

IPSWICH SUMMER CENTRE Students aged 14 – 18 years Homestay accommodation

Start date	4 July	18 July	25 July	No start on 11 July
Please tick box				
Leaving date	11 July	18 July	25 July	1 August
Please tick box				

FLIGHT DETAILS – All students must complete this section

	Leaving airport in your country	To UK airport	Date	Time	Flight no
Your arrival flight					
	Leaving airport in UK	To airport in your country			
Your departure flight					

CLACTON / IPSWICH HOMESTAY ACCOMMODATION

Do you require homestay accommodation in Clacton/Ipswich? Yes No

If yes, what kind of accommodation? Twin Single

Please give us information on medical problems or food allergies that will help us find the best family for you

Yes, send me an invitation letter from the school because I need a British Visa