

CESC Protocols in response to Covid-19.

Cleanliness and Hygiene.

1. All classrooms and reception spaces are equipped with alcohol-based hand-wash.
2. There is a station with hand-wash at both the main entrances to the building.
3. All classrooms have notices regarding the need to wash hands regularly.
4. The cleaner is reminded regularly of the need to wipe surfaces.
5. All members of staff are aware of the importance of frequent hand-washing.
6. The teachers have spoken to the students about the importance of frequent hand-washing.
7. Students and staff may wear a mask if they so wish.
8. Posters reminding people to wash hands frequently are displayed throughout the building.

Incoming Student/Booking.

1. All upcoming group and individual bookings are screened to see whether they are coming from a high risk area.
2. Students and groups of students from category 1* areas are asked to defer their bookings and won't be able to come to CESC until further notice.
3. Decisions about accepting bookings from students and groups of students from category 2* areas will be made on a case by case basis.
4. The webpage beneath is checked daily for updates on categories 1 and 2 above.

*Information regarding Risk Categories is taken from

<https://www.gov.uk/government/publications/covid-19-specified-countries-and-areas/covid-19-specified-countries-and-areas-with-implications-for-returning-travellers-or-visitors-arriving-in-the-uk>

Responsibility and Reporting.

1. All Homestay providers have been told to report if they, or any of their household, are diagnosed with Covid-19 or have been in contact with anyone who has been infected.
2. All CESC employees (teaching and non-teaching staff) have been told to report if they, or any of their household, are diagnosed with Covid-19 or have been in contact with anyone who has been infected.
3. All homestay providers and employees have been told to report if they, or anybody in their household, returns from China or Northern Italy.
4. All students, and the agents of groups of students, are requested to report to us if they, or any of their group members, are sick with Covid-19 within 14 days of returning home.
5. If any CESC Homestay, employee or student becomes sick, CESC will follow NHS guidance and protocols on managing the situation.